



PERSONAL DETAILS

Phalguni Kataria

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OBJECTIVE

Looking for a permanent and full time position with advance opportunity in graphic designing to use my creative potential and to take a leap of the boundaries.

EDUCATION

2007 - Present

Bachelor of Graphic Design

La Trobe University

Bendigo, Victoria

Australia (currently in final year)

2005 - 2006

Central Board of Secondary Education, Year 12

Ryan International School

Gurgaon, India

Secured 82.75%

PROFESSIONAL EXPERIENCE

2008

Freelance Design

Dragon City Lanes, Bendigo

* Designed Christmas leaflets for Bendigo's Tenpin bowling center

* Designed Menu for Lane 17 Cafe

2007

Photographer's Assistant

Southam Studios

*Assistance to photographers during the graduation ceremony

Waiting to finish my course and eager to join the design industry.

SOFTWARE PROFICIENCY

I have extensive knowledge of many software applications. Listed are those which I use on a regular basis:

Adobe Photoshop

I use Photoshop for creating layouts for most of my designs as well as retouching and manipulating photos.

Macromedia Dreamweaver

I've used a range of HTML authoring software but Dreamweaver has been my choice over them. When necessary I can handcode as well.

Adobe Illustrator

I have created layouts, illustrations and designs with this application.

Adobe InDesign/ Quark Express

When it comes to laying out multiple page documents, I prefer using Quark Express and Adobe Indesign.

PERSONAL ABILITIES

Communication Skills

* Communicated with a range of international students during Welcome Festival in 2008 and 2009 at Latrobe University

* Interacted with international delegates during Indian Model United Nation 2004

Analytical Skills

* Conducted research for third year project in re-designing a package for a product. It required approaching the business, the development of questionnaires and detailed analysis of results to help in designing a new package.

Teamwork Skills

* Elected Head-of-Inspection Team in high school.

* Worked in collaboration with other school mates on Quality Circle presentation.

SCHOLASTIC ACHIEVEMENTS

- * Outstanding performance in 2nd Mauritian Conference of Quality Control Convention, 2004 - Mauritius
- * 1st position in cartooning by Horlicks Whizkid Contest, 2004
- * 1st position in overall toppers at Inter School Level in Informatics Practices category of Procom Quiz Contest, 2004-2005
- * 2nd position in Group Discussion 'The Big Byte' by Sri Ram School, Aravali in 2005
- * Outstanding performance in the World Press of Indian Model United Nations 2004 as cartoonist

PERSONAL INTERESTS

I have varied interests. For instance, I enjoy dancing, singing, reading, writing, doing programming such as Visual Basic, stitching, cooking, knitting, playing pool, tenpin bowling, badminton, basketball, etc. In short I am a versatile person fascinated by almost everything and wish to try out all sorts of things in life.